

MRS K CRAIG HEAD OF ACADEMY SMITH'S WOOD ACADEMY WINDWARD WAY SMITH'S WOOD BIRMINGHAM, B36 OUE

**T:** 0121 788 4100

Dear Parent/Carers,

As you will be aware, from Thursday 5<sup>th</sup> November new national restrictions came into force in relation to Covid-19. These can be found here:

https://www.gov.uk/guidance/education-and-childcare-settings-new-nationalrestrictions-from-5-november-2020

We continue to adhere to this guidance and the further guidance that has been given to schools. We continue to provide hand gel, sanitizing wipes & tissues in all classrooms and encourage our students to use this often throughout the day alongside regular handwashing and the use of face masks in communal areas. Posters have been put up around the school and key information given out in mentor time.

Face masks **are** required to be worn throughout the academy in corridors, and we would like to take this opportunity to remind your child to bring a clean mask with them ever day and to wear it in all corridors around the school site. This practise is important to keep them and our school community as safe as possible at this time. Staff **will** challenge your child if they are not wearing it or if they are choosing to wear it incorrectly. If they are **exempt** for medical reasons, medical evidence must be given to our medical officer who has academy exemption cards he can provide to them via their excellence leader. If your child is supported my Mr Lynch and his team they will issue exemption lanyards if needed.

It is vital that face coverings are worn correctly, they must cover both their nose and mouth. We provided clear instructions when your child returned in September but further guidance can be found here:

https://www.gov.uk/government/publications/face-coverings-when-to-wear-oneand-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-makeyour-own

Can I ask you to speak to your child regarding the above information and check that they **fully** understand the expectations we have of them when in the academy, especially regarding the use of face coverings.

Yours Sincerely,

K. Douring

Kaye Downing Assistant Head Teacher Curriculum & Standards

PART OF THE FAIRFAX MULTI-ACADEMY TRUST