

5th May 2023

Dear Parents/Carers,

Following on from our communication about the Celebration assembly last term, please find below the final details for your information:

- The assembly takes place next week 12th May and is for students only.
- Students who are at school and not on study leave, will begin to make their way to the theatre at 1.45pm. Lunch will start at the normal time of 1.20pm
- Students who are currently on study leave will be welcome to join us. Entry will be via the service road gate. The gate will open at 1.50pm and students will be directed straight to the theatre. Students **will not** be admitted after this time and will not be allowed in via reception. **Please do not be late.** The gate will close at 1.55pm sharp.
- **Only students in full uniform will be permitted to join the event.** This includes wearing school shoes, a tie and a blazer as is expected for the summer exams. No hoodies or trainers will be allowed. If your child does not wear full school uniform, they will not be permitted to enter.
- Shirt signing.
It is important that students on school site during the morning do not sign shirts before the assembly begins. We will build in time for this and ask you all to bring a second shirt for signing.

We want our students to enjoy the assembly the year team have planned, but we must again emphasise that shirt signing will be part of the afternoon assembly and is tradition during this event.

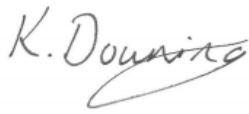
The celebration assembly will last nearly an hour with students being permitted to leave school site around 2.50pm via the service road exit.

This event has been well received by all Year 11 students over the years and we want all our students to thoroughly enjoy the afternoon. However, it is important that the points within this letter are followed in full by everyone to avoid any disappointment on the day.

Lastly, this is a celebration assembly and not a leavers assembly as explained in my previous communication. Students will be expected to follow their normal school timetable or their study leave plan as normal from 15th May.

If you have any questions about this event, please contact Mr Barber or Mrs Cronin.

Sincerely,



Mrs Downing
Assistant principal