

Standards – Changes around Behaviour, Punctuality and Expectations

Dear Parent/Carer,

In a continued drive to improve standards at Smith's Wood Academy, we are making several changes to tackle punctuality and certain behavioural concerns. These high standards will support pupils in displaying the school's values of Respect, Resilience and Ambition.

Behaviour

If a pupil receives a second Level 3 Sanction in the same day, they will be withdrawn to the school's refocus room for that period and the 2 periods that follow. This is in response to the fact that they are not ready to learn and will need some time to refocus in order to make the right choices in lessons.

Pupils are not to be in the same toilet cubicle as another, and if they are found in breach of this rule, they will receive a Level 3 Sanction and it will be logged on Bromcom for parents/carers to be aware of.

School will be introducing a "Hands-Off" policy upon the return to school. This will be recorded and monitored carefully by the Pastoral Team. We are acutely aware of how over-familiarity can sometimes lead to Harmful Sexual Behaviours being displayed. As such, the following escalation process will be in place for pupils who unnecessarily make physical contact with others:

Stage	Action	Notification
1	Warning for pupil	Level 2 logged on Bromcom
2	30 minute detention	Level 2 logged on Bromcom (Will be escalated to a Level 3 by Pastoral Team)
3	Refocus Room Break, P3, P4 and Lunch	Level 2 logged on Bromcom (Refocus to be escalated by Pastoral Team) Letter sent home to parents detailing concerns
4	1 day in Internal Exclusion	Level 2 logged on Bromcom (IE to be escalated by the Pastoral Team) Phone call home to parents to discuss concerns
5	Suspension from school	Level 2 logged on Bromcom (Suspension to be escalated by Pastoral Team) Parental Meeting Arranged

Please note that if any contact is deemed to be of an extremely serious nature, the school reserves the right to escalate through to a higher stage at their discretion.

Punctuality to Lessons

Pupils will receive sanctions for accruing multiple late to lesson sanctions in a particular day. As a school, we will also monitor repeated lateness over different days and to the same lesson. As a guide, if a pupil arrives late to lesson for the following number of times in a day, they will get the following sanctions:

Number of Lates to Lesson	Sanction	Notification
1	15 minute detention	Log on Bromcom for detention
2	30 minute detention	Log on Bromcom & Tutor Punctuality Card Issued
3 or more	30 minute detention & 1 Day in IE	Log on Bromcom & Tutor Punctuality Card Issued

If the same behaviour continues, parents/carers will be brought in by the Achievement Team for a meeting around punctuality to lessons.

Uniform

Overall, for the first half-term, our pupils are looking extremely smart and we would like to take this opportunity to thank you for ensuring your child is attending school in the correct uniform. We would like to remind you of the following:

- No jewellery other than a watch and one small, plain ear stud per ear may be worn
- Nose piercings must be a single clear stud
- Mobile phones and headphones must not be visible or used during the school day. If seen, pupils will be asked to place them away. If they are seen again, they will be requested to be handed over until the end of the school day
- Skirts should be no shorter than just above the knee
- Shoes must be black, leather and polishable

Achievement Teams and Senior Leaders will monitor uniform daily as pupils arrive to school. Please be aware that pupils who do not conform with the school's uniform policy will be challenged, offered support where possible and then if this is not successful, an appropriate consequence will be issued. Tutors will also monitor this when pupils are in lines and tutor time. Tutors will collect any excessive jewellery in an envelope and then place it in reception with the pupil's name on for them to collect, in the first instance. For any repeat offences, a parent/carer will be required to come and collect the items from reception.

We value the support from all parents/carers and look forward to continuing to work together to ensure all pupils can achieve to the best of their ability.

Yours sincerely,



Michael Martin (Assistant Principal) & Nathan Stone (Pastoral Manager)