

13<sup>th</sup> December 2023

Dear Parents &amp; Carers,

I would like to invite you to attend our Parents' Evening on **Wednesday 17<sup>th</sup> January 2024 3.20pm until 6.45pm**. Appointments can be made this week from 4pm on 14.12.23. This is a very important evening and provides you with an opportunity to discuss your child's recent performance in their mock examinations, their work, courses they are currently studying and post 16 support. Staff will be able to answer any questions you have and support your child through this one-to-one conversation. Each year group only has 1 parent evening a year, so it is vital you attend.

Alongside this evening, Miss Ellis and Mrs Long our careers lead has arranged for a careers fair to take place in the canteen at the same time. This is a further excellent opportunity to engage with local providers and support your child's next steps once they leave the Academy. The following providers are confirmed:

Sixth form Provider	College provider	Training Provider	Employer	Universities
Solihull Sixth form	University College Birmingham	Swift ACI (Childcare)	OCS (Customer Services)	Aston University
John Henry Newman	Solihull College	MAKE UK	Paragon	BCU
WMG Engineering			Touchwood Retail	
BOA			MGTS	
Tudor Grange Kingshurst			Virgin Money	
MPCT Military Sixth Form			Virgin Media	
Fairfax			RAF	
			Civil Service	

The Academy is continuing to use the easy online appointment booking system called SchoolCloud as we did last year, however the appointments **will** take place **face to face** in the theatre and **NOT** online. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We have built in a 5 minute rest between appointments to allow you time to reach the next with ease.

Communication will be sent regarding this evening via **MCAS**, so please make sure you have downloaded the App and followed the instructions any questions regarding MCAS please email [mcas@smithswood.fmat.co.uk](mailto:mcas@smithswood.fmat.co.uk)

Sincerely,



 Mrs Downing  
 Vice Principal