

14 April 2026

Dear Parents & Carers,

I would like to invite you to attend our Year 7 Parents' Evening on **Thursday 23rd April 2026, 3.30 - 6.30pm**. The evening will take place **remotely via School Cloud**.

You will be able to book appointments with your child's teacher, tutor, Achievement Leader and SENDCo from **8am on Friday 17th April** by logging into your School Cloud account [SchoolCloud - Smith's Wood Academy](#).

To access your account, you must enter your details as we have them stored on our school system. For example, a common error is a person entering 'Miss' when our system has the parent stored as 'Mrs'.

If you do have any issues accessing your School Cloud account, please contact us via MCAS or calling reception. Once you have been able to access your account, you may find this guide helpful [Parents - How to attend appointments over video call - SchoolCloud Parents' Meetings](#).

Our School Cloud booking system allows you to choose your own appointment times with staff. You will receive an email confirming your appointments. Each appointment will be 5 minutes in length.

Whilst we offer appointments with your child's tutor, if the tutor becomes fully booked, we will prioritise their subject appointments and ask they contact you via phone or email regarding tutor appointments.

Yours sincerely,



Mr Friswell
Vice Principal